

**Job Description**

Job Information	
<b>Job Title</b>	Hire Driver Fitter
<b>Business</b>	Hirebase
<b>Working Hours</b>	44.5 hrs per week
<b>Reports to</b>	Hire Manager

**Job Summary**

To ensure hire fleet is maintained to company and legal standards and is distributed efficiently and safely within company policy and procedures.

- Typical Tasks & Activities**
- Complete safe delivery, collection and distribution of hire equipment using company vehicles
  - Carry out appropriate equipment and vehicle checks on a routine basis
  - Ensure hire fleet is maintained and repaired to the company and legal standards
  - Ensure all hire fleet maintenance records are kept up to date
  - Keep Hirebase workshop safe clean and tidy to company standards
  - Have responsibility of the hire fleet within your branch
  - Safeguard against theft of company goods
  - Complete distribution of hire equipment using company vehicles
  - Follow and maintain company transport policies
  - Serve customers efficiently, safely and to the company policies and procedures
  - Complete stock takes as required
  - Complete other branch duties as requested by members of the branch management team

Skills & Experience	
<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>• Hold a full driving licence</li> <li>• Have a positive, can-do attitude</li> </ul>	<p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• An interest in the industry</li> </ul>

**Our Winning Ways**

**We have 6 Winning ways, here's how they relate to this role:**

**Know Your Stuff** – Keep your industry knowledge up to date

**Don't Walk Past a Problem** – Ensure Health & Safety is at the forefront of everything you do

**Find a Better Way** – Feel empowered to think of new ways of working

**Build Trust** – Deliver on your promises and keep your word

**Team up and Beat the Competition** – Work with your Buildbase & Electricbase colleagues where required

**Be our Customers' Favourite** – Give brilliant customer service to all customers you encounter